

Placement Newcomer Youth Centre- Position Description

Purpose:	To support LGBTTIQ (Lesbian, Gay, Bisexual, Transgender, Two-Spirited, Inter-Sex, Queer) services to newcomer youth, and provide support to unaccompanied refugees and newcomer young women. CultureLink works within an anti-oppression framework and is committed to equity.
Title:	Student Placement- NYC
Location:	2340 Dundas Street West, suite 301 Toronto, ON M6P 4A9
Key Responsibilities/benefits:	<p>The student placed in this program will have the responsibilities listed below. All activities will be performed under the supervision of CultureLink's staff:</p> <ul style="list-style-type: none"> • Promote the NYC program and establish positive relationships with CultureLink's staff and community partners • Outreach newcomer youth clients • Gain knowledge and skills to perform needs assessment to Identify the needs of youth • Improve their knowledge of community resources available for LGBTTIQ and unaccompanied refugee youth • To liaise with various shelters/schools/community groups on a regular basis • Improve their understanding and sensitivity to issues affecting newcomer youth • Provide information and referral services for newcomer and refugee youth • Develop program planning skills to organize and facilitate group sessions/workshops • To support the daily operation of the NYC at CultureLink - evening hours might be required • Be familiar and assist with grant proposals • Participate in staff meetings and agency events • Other duties as assigned by assigned supervisor.
Reports to:	Assigned supervisor.
Length of Appointment:	At any time during the school year.
Time Commitment:	Open.
Requirements:	<ul style="list-style-type: none"> • Up to date Vulnerable Police Reference Check. • Commitment to anti-racism and combating other forms of discrimination • Ability to work cooperatively as part of a team and to give input into program • Availability during evening hours

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Application Process:	<ul style="list-style-type: none">- Send resume and cover letter to Claudia Rivera, Placement Coordinator at crivera@culturelink.ca; documents shall be sent at least one month and a half ahead of placement start date.- An interview will be scheduled with potential supervisor.- If staff and student are willing and able to work together, then the student will fill out the student placement application form; will sign the confidentiality agreement and will submit all required documents.- An on-boarding session will be scheduled with the student and the Student Coordinator to provide orientation on Student Placement Policy, Agency Overview, Health and Safety procedures, and agency tour.- Student will then be placed with staff. A learning plan has to be in place which the student will develop with staff feedback and guidance.- Future activities include field instruction, monitoring and evaluation.- An electronic exit evaluation is done at the end of the placement to evaluate the student level of satisfaction and to request feedback to improve our practice.
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