

**Job Posting –Cycling Educator (Seasonal)  
Classification “C”  
11 weeks, 21 hours/week  
External Posting**

Posting Date: January 4, 2018

CultureLink is seeking to hire six seasonal Cycling Educators for its Bike to School Project, to deliver cycling education programs between April 2 and June 15, 2018. Following the 11-week contract, the Seasonal Cycling Educators will be eligible to deliver programs in schools and community venues on an “On-Call” occasional basis until March 31, 2019. Programs will teach road safety, cycling skills and basic bike maintenance to students at schools across Toronto. The Cycling Educators report to the Assistant Manager, Sustainable Communities. **CultureLink works within an anti-oppression framework and is committed to equity.**

CultureLink is collaborating with Cycle Toronto for selection and training for this position.

Responsibilities:

- Present cycling education programs to elementary and secondary school students during and after school hours (programs include assemblies, workshops in the classroom, schoolyard skills activities, and rides off school property in some cases), and in community venues
- Prepare and transport presentation materials, supplies, and tools to each program
- Model responsible cycling by traveling by bicycle to program delivery sites, where possible
- Complete a report following each program, documenting positive and negative outcomes, participation, weather conditions, etc.; complete incident reports in the event of issues of concern
- Collect exit surveys
- Offer constructive feedback on the program
- Other duties as assigned by supervisor

Required qualifications:

- Strong presentation skills
- Proven ability to engage children and youth in an institutional setting
- Strong cycling skills, including cycling in traffic outside of downtown
- Punctuality and reliability
- Ability to work cooperatively as part of a team
- Commitment to anti-racism and combating other forms of discrimination
- Readiness to commit to a regular schedule throughout the period of employment
- Satisfactory Vulnerable Sector Screening (police check), original copy
- Emergency First Aid / CPR certification \*
- CAN-BIKE Instructor or CAN-BIKE Level 4 (formerly “CAN-BIKE 2”) certification \*

\* A CAN-BIKE Level 4 course (12-hour commitment) and Emergency First Aid / CPR course (8-hour commitment) will be provided at no charge to otherwise successful candidates prior to the beginning of work.

Assets

- Experience with teaching road safety and cycling skills
- Track record of engagement with Toronto’s cycling community
- Strong skills in bicycle maintenance and repair

This position is remunerated at the rate of \$21.63 - \$22.98 per hour. The deadline for applicants is **Monday January 29, 2018, 5pm.**

If you are interested in this position, please submit a brief cover letter and resume to Assistant Manager, Sustainable Communities:

CultureLink Settlement and Community Services  
2340 Dundas St. West. Suite 301  
Toronto, Ontario M6P 4A9  
E-mail: [jobs@culturelink.ca](mailto:jobs@culturelink.ca)  
Fax: 416-588-2435

Candidates are also required to complete a questionnaire: <http://surveymonkey.com/r/cyclingeducators2018>.

For more information visit [www.culturelink.ca](http://www.culturelink.ca)

**This is a Bargaining Unit Position**