

Job posting, External

Youth Program Worker, Winteegration After-School Program

Job title:	Youth Program Worker, Winteegration After-School Program
Classification:	C, Seasonal
Compensation:	\$25.12 per hour
Hours:	14 hours per week
Start Date:	January 6, 2025
Reports to:	Senior Manager, Programs and Services
Posting Date:	November 29, 2024
Reference Number:	CLU-2024-35
Deadline to apply:	December 6, 2024

To apply, submit your cover letter and resume by email to the **Executive Assistant** at jobs@culturelink.ca, quoting the reference number.

CultureLink is a settlement and community organization with 35 years' experience in developing and delivering services to meet the needs of diverse communities. **CultureLink works within an anti-oppression framework and is committed to equity. This is a bargaining unit position.**

Job Summary:

The Winteegration After-School Program engages children in after-school activities three days per week (currently Monday, Tuesday and Friday) at the program location in central Etobicoke. Programming incorporates moderate to vigorous physical activity (a minimum of 60 minutes every day) and a daily healthy snack. In addition, the program includes education on food and nutrition, wellness and personal health, and support for academic achievement. The Youth Program Worker is responsible for planning, implementing and reporting on the program.

Maintaining positive relationships with local partners and multicultural participants is key to project success. All agency employees are expected to support each other and to collaborate on agency-wide events.

Duties:

- Outreach and organize registration of children;
- Plan and prepare activities and promotional material, and publicize events;
- Development, oversight and implementation of a range of after-school activities focused on physical activity, nutrition and homework-help;
- Coordinate volunteers and students placements;
- Complete monthly reports and maintain program statistics.

Required Work Capacities:

- Physical demands: sitting at a desk for computer work (10% of the workday) and meetings; lifting (files, laptop, and program supplies up to 5 kg); leading moderate to vigorous physical activities
- Non-physical demands: occasional deadlines; variety of tasks
- Social/emotional demands: teamwork; relationship/network-building; exposure to emotional situations; working closely with the public, with clients and with colleagues
- Cognitive/mental demands: attention to detail; self-supervision/autonomy; multitasking; organizational ability/time management, adaptability, sound judgement, effective written communication

Qualifications:

- Membership in the College of Early Childhood Educators or Ontario Teachers College, or a diploma or post-secondary degree in Child and Youth Care, or in Recreation and Leisure Services; or a post-secondary degree in social work, psychology, sociology, or kinesiology with a focus/experience working with children age 4 to 12
- One year experience in delivering children's programs
- Certificate in Standard First Aid and CPR is required (may be provided to an otherwise successful candidate)
- Training in WHMS, Safe Food Handling, and/or High Five "Principles of Healthy Child Development" is an asset
- Training and experience in conflict resolution is an asset
- Training and experience in integrating physical activity in children's programs, and adapting physical activity opportunities to include children and youth at all levels of athletic availability and those with physical, sensory or intellectual disability, are strong assets
- Strong oral and written communication skills in English; proficiency in Somali language is an asset
- Competency in MS Office, and using digital outreach tools and social media (i.e. Instagram, Facebook, Twitter)
- Satisfactory Vulnerable Sector Screening within the past six months
- Must be authorized to work in Canada